



June 04, 2020

Office Order No.:80-2020

Mr. Kawsar Ahmed (0754), SEO, U/W Dept., Sylhet Full Fledged Service Centre is hereby assigned to work at Internal Audit Dept., and he will deal with Internal Audit related works at same premises in addition to his existing duties.

Additional responsibilities of Mr. Kawsar Ahmed shall come into force with immediate effect and remain valid until further order.

Mr. Ahad Mohammed Hanif (1307), Officer (IT), IT Dept., Moulavibazar Service Centre is hereby advised to sit and work at Underwriting Dept., Hobigong FPR Centre, Moulavibazar Zone for 02 (Two) day(s) in a week in addition to his existing duties.

The working days of Mr. Ahad Mohammed Hanif at Moulavibazar Service Centre will be settled by the respective Office incharges.

This Order shall come into force with immediate effect and shall remain valid until further order.

TA/DA allowance as per rules of the Company is admissible to Mr. Ahad Mohammed Hanif.

Mahmudur Rahman Talukder
Senior Vice President (Admin)

- Mr. Mr. Kawsar Ahmed (0754), SEO
- Mr. Ahad Mohammed Hanif (1307), Officer

C.C. to:

1. The Chief Executive officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The SEVP & Incharge, Administration Dept.
5. The EVP & Incharge (U/W)
6. The EVP & Incharge (I/A)
7. Master file
8. Office Order file
9. Personal file
1. The SEVP (PRT) & Incharge, Sylhet Division.
2. The J EVP (PRT) & Incharge, Moulavibazar Zone.
3. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন



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